

**MINUTES OF MEETING
BOBCAT TRAIL
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bobcat Trail Community Development District was held Thursday, October 20, 2022 at 3:00 p.m. at the Bobcat Trail Community Center, located at 1352 Bobcat Trail Boulevard, North Port, Florida 34288.

Present and constituting a quorum were:

Paul Fisher	Chairman
Robert Etherton	Vice Chairman
Jeffrey Brall	Assistant Secretary
Richard Burke	Assistant Secretary
Jim Shanahan	Assistant Secretary

Also present were:

Justin Faircloth	District Manager
David Jackson	District Counsel
Bill Gipp	LMP
Members of the Public	

Following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Faircloth called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Approval of Agenda

The agenda for the meeting was presented, and the following items were requested:

- 5.D. – Entrance Landscaping – Rich Smith 10/5/22 Email.
- 6.D.iii. – Americast Development Company Proposal.

There being no further amendments,

On MOTION by Mr. Fisher, seconded by Mr. Burke, with all in favor, the Agenda was approved as amended. (5-0)
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THIRD ORDER OF BUSINESS

Public Comment (3 Minute Time Limit)

Hearing no comments from the public, the next order of business followed.

FOURTH ORDER OF BUSINESS

Approval of the Consent Agenda

- A. September 15, 2022 CDD Minutes**
- B. September 27, 2022 Emergency CDD Minutes**
- C. September 30, 2022 Financial Report and Payment Register**
- D. October 4, 2022 Infrastructure & Asset Management Committee Minutes**
- E. Resolution 2023-02, Fiscal Year 2022 Budget Amendment**
- F. Motion to Assign Fund Balance**
- G. Ratification of Right of Entry Agreement with the City of North Port**
- H. Ratification of Contract for Disaster Recovery Services & FEMA Appeals with Disaster Law & Consulting, LLC**

Mr. Faircloth requested any additions, corrections or deletions to the items listed under the Consent Agenda.

There being none,

On MOTION by Mr. Etherton, seconded by Mr. Brall, with all in favor, the Consent Agenda, consisting of the items as listed above was approved as presented. (5-0)

FIFTH ORDER OF BUSINESS

Old Business

- A. Document Retention Discussion & Consideration of Resolution 2023-01, Adopting a Records Retention Policy**
 - Mr. Faircloth provided an update on the records digitization noting the cost for Inframark to digitize all District records boxes was \$200/box.

On MOTION by Mr. Brall, seconded by Mr. Burke, with all in favor, Resolution 2023-01, Adopting a Records Retention Policy was adopted, and the Proposal for Inframark to digitize all District record boxes at a cost of \$200 per box, was approved.

- B. Golf Course Update**
 - i. Cloud Ten! Marketing Group, LLC Reimbursement Requests**
 - a. Irrigation Leak Repair**
 - Mr. Faircloth and Mr. Burke provided an update on the Golf Course irrigation leak noting it had been repaired.

b. Pool House Electric Discussion

- The Board requested that Mr. Faircloth respond to Mr. Smith's inquiry regarding the Pool House electric and state that Cloud Ten! Marketing Group, LLC can present a proposed amount for which they are looking to be reimbursed, along with corresponding back up, and the Board would be willing to review the request.

c. Pool House Water Discussion

- The Board requested that Mr. Faircloth respond to Mr. Smith's inquiry about the Pool House water and state that Cloud Ten! Marketing Group, LLC can present a proposed amount for which they are looking to be reimbursed, along with corresponding back up, and the Board would be willing to review the request.

d. Entrance Landscaping

- The Board discussed the entrance landscaping and Mr. Smith's October 5, 2022 email, and requested Mr. Jackson respond that the District would cut in front of the monuments and immediately behind the monuments, but would not maintain the back of the monuments any longer.

ii. Communication with SWFWMD

- The Board decided to table this item indefinitely.

iii. Golf Course Mowing

- The Board discussed this item, and Mr. Smith's October 17, 2022 email regarding Woodhaven Drive mowing, and the Board requested Mr. Faircloth make Mr. Smith aware the previous decision of the Board stands.

SIXTH ORDER OF BUSINESS

New Business

A. Resident Concerns

i. Resident Use of the CDD Truck

- Mr. Faircloth commented on use of the District's truck by residents and recommended that the truck only be used District personnel, and Mr. Jackson concurred.
- Mr. Etherton discussed debris removal and barrier arms.
- Mr. Fisher discussed tree issues.

B. Approval of Phase III Roadway Paving Contract

Mr. Shanahan MOVED to approve the Phase III Roadway Paving Contract, and Mr. Fisher seconded the motion.

There being no further discussion,

On VOICE vote, with Mr. Fisher, Mr. Etherton, Mr. Shanahan and Mr. Burke voting aye, and Mr. Brall voting nay, the prior motion was approved. (4-1)

- C. CDD Takeover Discussion of Mailbox & Yard Light Maintenance & Oversight**
 - The Board tabled this discussion indefinitely.
- D. Hurricane Ian Discussion**
 - i. Pool Damage**
 - ii. Sign Damage**
 - iii. Americast Development Company Proposal**
 - Hurricane Ian damage was discussed.

On MOTION by Mr. Shanahan seconded by Mr. Burke, with all in favor, the Proposal from Americast Development Company in the amount of \$13,600 to repair street signs and leaning light poles was approved. (5-0)

On MOTION by Mr. Burke, seconded by Mr. Fisher, with all in favor, a not to exceed amount of \$84,000 was approved for LMP Hurricane Ian clean-up efforts. (5-0)

- Expenditures should come from Reserves – Lakes.
- E. Discussion of Notice of Successor Trustee and Consideration of Tri-Party Succession Agreement**

On MOTION by Mr. Burke, seconded by Mr. Fisher, with all in favor, the Tri-Party Succession Agreement was approved. (5-0)

SEVENTH ORDER OF BUSINESS

Manager's Report

- A. Follow Up Items**
 - Mr. Faircloth commented on follow up items.
 - i. SOLitude Discussion**
 - Mr. Shanahan discussed comments regarding the service from SOLitude and the report received regarding the lakes.
 - Mr. Shanahan agreed to send a copy of the report to Mr. Faircloth.

ii. Campus Suite Website Proposal

On MOTION by Mr. Etherton, seconded by Mr. Brall, with all in favor, the Proposal from Campus Suite was approved, and District Counsel was authorized to develop a contract for execution. (5-0)

iii. Email Account Update

- Mr. Faircloth noted that although Complete I.T. was not interested in continuing to manage the District's website, they would be willing to continue managing the District's email accounts.

EIGHTH ORDER OF BUSINESS

Engineer's Report

NINTH ORDER OF BUSINESS

Attorney's Report

There being no reports, the next order of business followed.

TENTH ORDER OF BUSINESS

Other Reports

A. Infrastructure/Asset Management Committee (Board Workshop)

There being no report, the next item followed.

B. Landscape Committee

- Mr. Verrill discussed Hurricane Ian clean-up efforts.

C. Newsletter Supervisor

There being no report, the next item followed.

D. Finance Supervisor

- The Board discussed the District being over-budget for 2022.

E. Lakes and Roads Supervisor

F. Maintenance Supervisor

There being no reports, the next item followed.

G. Facilities Supervisor

- Mr. Etherton provided an apology for comments made regarding Fairway Commons.

H. HOA Updates

I. Commercial Properties

There being no reports, the next order of business followed.

ELEVENTH ORDER OF BUSINESS

Public Comment (3) Minute Time Limit

Residents commented on the following items:

- Insurance.

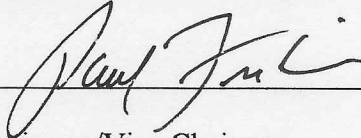
- Mowing.
- Communication.
- The Board decided to cancel future Zoom meetings, but would keep the Zoom account should they wish to conduct Zoom meetings in the future.

TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Etherton, seconded by Mr. Brall, with all in favor, the meeting was adjourned at 5:57 p.m.


Chairman/Vice Chairman